

*To avoid contamination please take this book home  
then bring it to the meeting on Sunday 23<sup>rd</sup> May*

Name .....

**The Parish of Saint Alban the Martyr  
Kingston upon Hull**

# **Year Book 2020**



**The Annual Report  
of our Parish Life and Activities**

**A Meeting of Parishioners  
to elect Churchwardens**

*followed by*

**The Annual Parochial Church Meeting**

**11.15 am on Sunday 23<sup>rd</sup> May 2021  
Saint Alban's Church**

*Please remain in the seat you occupied for the service*

## AGENDAS FOR THE MEETINGS

### Annual Meeting of Parishioners (Vestry Meeting) 23<sup>rd</sup> May 2021

1. Opening Prayers.
2. Appointment of Clerk to the meetings.
3. Minutes of Annual Meeting of Parishioners, 25<sup>th</sup> October 2020.
4. Election of Churchwardens.

### Annual Parochial Church Meeting 23<sup>rd</sup> May 2021

1. Apologies for absence.
2. Approval of any other business, previously notified to Chairman.
3. Minutes of Annual Parochial Church Meeting, 25<sup>th</sup> October 2020.
4. Matters arising from the minutes.
5. The Vicar's Report.
6. Electoral Roll Report.
7. Financial report and summary of Accounts and Balances.
8. Presentation of Audited Account year ended 31<sup>st</sup> December 2020.
9. Churchwardens' Report.
10. Deanery Synod Report.
11. Election of PCC members.
12. Election of 1 Representative to Deanery Synod.
13. Election of Sidespersons.
14. Receiving of reports published in the 2020 Year Book.
15. Any other business.
16. Closing prayers.

### Minutes of the Annual Meeting of Parishioners Sunday 25<sup>th</sup> October 2020

The meeting was chaired by Fr Graham Thornalley.  
The proceedings opened with prayer at 11.15 am.  
21 persons were present. Apologies were received from 12 people.  
An attendance list is attached to the Minute Book.

#### 2020.1 *Appointment of Clerk to the meeting*

Elizabeth Franklin was appointed to this and the Parochial Church Meeting.  
Proposed by John Appleby, seconded by Tony Mould and accepted *nem con*.

#### 2020.2 *Minutes of A.M.P. held 7<sup>th</sup> April 2019*

Proposed by Sue Storey, seconded by Joan Woodhead and agreed *nem con*.

#### 2020.3 *Election of Churchwardens for 2020*

There being no objections or other nominations, Ian Franklin and Jim Weller will continue to serve as Churchwardens.

**The meeting closed at 11.20 am**

### Minutes of the Annual Parochial Church Meeting Sunday 25<sup>th</sup> October 2020

The meeting opened at 11.20 am.  
21 persons were present. Apologies were received from twelve people.  
An attendance list is attached to the Minute Book.

#### 2020.4 *Minutes of the A.P.C.M. held 7<sup>th</sup> April 2019*

Accepted (prop. Andrew Mould, sec. John Appleby) *nem con*.  
There were no matters arising.

#### 2020.5 *Vicar's report*

Copy of the report included in the Year Book.

Fr Graham added that in 2020 the church and the world are in a very different place to that envisaged at the 2019 meeting. Jesus said we are to be fishers of people but, at present, we can neither go out nor (being distanced) gather in.

As 'When fishermen can't go to sea they stay and mend their nets' we need to use this time to tend our nets and bring ourselves into a closer relationship with God.

The report was accepted *nem con*.

#### 2020.6 *Electoral Roll Report*

The roll stands at 59 members, 29 resident and 30 non-resident.

It was received *nem con*.

Fr Graham thanked Joan Woodhead for her work and presented her with flowers and a present in recognition of her service to the church and the PCC over many years in various rôles.

### 2020.7 Financial Report and summary

A copy of the report is in the Year Book.

In a PowerPoint presentation the Treasurer explained our financial position, going through each page of the Statement of Accounts (copy in the Minute Book) in turn. It was noted that the change of reporting system meant that some comparisons are not exact equivalents. The apparent large cost of a bottle warmer last year was in fact for all items for young people and children's church.

We have balanced the books in 2019 by reducing our Freewill Offer to the diocese. Our income during 2020 will be lower as the measures taken to reduce the spread of Covid-19 have stopped the revenue from the hall and severely reduced the plate offerings. However, the continued giving by standing orders and through the envelope scheme is much appreciated, as is the work by Andrew Mould in getting our Gift Aid claim up to date. We continue to use our resources wisely.

### 2020.8 Presentation of Audited Accounts year ended 31<sup>st</sup> December 2019

The statement of accounts was presented; copies are included in the Minute Book. That the accounts be accepted was proposed by Sue Storey, seconded Pauline Corrick, and carried *nem con*.

Fr Graham thanked Jim for his hard work throughout the year and his presentation and summary of the accounts.

### 2020.9 Churchwardens' Report

The copy of the report in the Year Book was presented and received *nem con*.

Ian and Jim were thanked for their work as wardens over the past year.

### 2020.10 Deanery Synod Report

The copy of the report in the Year Book was presented and received *nem con*. Fr Graham thanked both Graham and Geraldine. Geraldine has now resigned to concentrate on helping run the food pantry, but as yet there have been no nominations received for our second representative.

### 2020.11 Election of PCC Members

The following, having been nominated, elected *nem con*. to serve on the PCC for the next three years:

Wendy Bishop	(prop. Sue Storey/ sec. Pauline Corrick)
Jim Hickey	(prop. Andrew Mould /sec. Tony Mould)
Tony Mould	(prop. Jackie Driffill /sec. Joan Woodhead)
Vanessa Rose	(prop. by Tony Mould /sec. Andrew Mould)

### 2020.12 Election of Representatives to Deanery Synod

Graham Nettleton continues to serve, having been elected for three years in 2019, but no nominations have yet been received for the vacancy.

### 2020.13 Election of Sidespersons

Fr Graham proposed that the current Sidespersons (as organised by the wardens) continue to serve; agreed *nem con*.

### 2020.14 Receiving of reports published in the 2019 Year Book

All reports received from various organisations and persons accepted *nem con*. Copies are in the Year Book attached to the minutes.

The meeting closed at 12.05 with the grace.

## Vicar's report for 2020

Well I'm tempted to say that was a year like none before. In a sense that would be true because no two years could ever be the same.

The Church of England took the decision to close all churches for public worship from 20<sup>th</sup> March. This was greeted by mixed reactions both locally and nationally. In some quarters the church was condemned for a lack of faith, in others praised for its pastoral and cautious response to a worldwide pandemic. In actual fact both reactions were perhaps a little wide of the mark for two reasons: firstly there wasn't (and isn't) really a correct response, just doing your best in circumstances none of us have ever seen; secondly, because the church didn't really decide anything! The decision was made by central government that all places of worship must close for the protection of public health.

In one sense, we did what the church always does during a pandemic - close. During the plague churches were closed for public worship, though of course the picture is less clear during that period of history as health care was provided by religious establishments which remained open. During the Spanish flu pandemic churches also closed for a time.

As they always say though, when one door closes another one opens; though in this case it wasn't a door that opened so much as a window, notably a browser window on a computer. There were quite a few letter boxes pushed ajar too! Within a few weeks, after the initial shock, St Alban's along with many other churches had begun to work out how to provide pastoral care and try to stay in touch with the congregation and local community. We did this by sending flowers, letters, notes and cards to people in their own homes. We also began to broadcast our services online to at least give people a little glimpse of worship. One of the challenges with this is that whilst we became adept at ringing each other it was very difficult to be the parish church for the whole community. Thanks must go to our volunteers who kept the Food Pantry running throughout the whole year maintaining a service to and a presence in the local community.

What we learnt from this was that our Sunday worship is essential and being together with others and with God, sharing in the sacraments, is impossible to fully replace or replicate; nonetheless, something is better than nothing!

We also kept in touch with each other by telephone and made sure that if anyone was in need we were able to provide what assistance we could.

One thought that I had whilst we were in lockdown and unable to get to church on a Sunday was that for some people this is normal. Those caring for sick or disabled relatives, those who are too ill to get about, those who have got to take children to sports and other activities on a Sunday morning. For that reason livestreaming our Sunday worship continues for now and probably will do for some time.

Later in the year we were able to reopen; though only with quite severe restrictions (which we continue to live with). I am very thankful to our Wardens and Standing Committee who have worked tirelessly to ensure that we are able to remain open and that our meeting in church remains as safe as possible. Without them we simply couldn't be open at all.

As I write this it's been over a year since I've enjoyed a cup of tea and a biscuit with friends in church, and I'm really missing the singing! Many of our plans for 2020: Messy Church, enquirers courses, developing the church hall, the repairs and maintenance needed for the church have had to be postponed for a little while. They are only postponed though and we hope to be able to launch many of them as soon as it becomes sensible and safe to do so.

God Bless.

Your priest and friend in the Lord Jesus, Fr Graham

## The Curate's Report

When I wrote last year's report little did any of us know that the unthinkable would happen and St Alban's would be forced to close its doors. But that was only the building and the church is more than just a building - it is the people who make up the family of St Alban's.

My first thought in my final curacy year was how do I minister to people now?

I remember saying to Fr. Graham "What do we do now?" But we had to explore new ways of ministering to people and to remember that God's people can never be shut down!

I tried to bring light, joy and hope in my reflections whilst acknowledging that we are all on a difficult journey. I hope these reflections were of some comfort.

Not only have these difficult times seen us united in faith but have also seen this technophobic curate having to learn strange new words such as Zoom, Dropbox, iMovie, words that were never in my dictionary until this last year.

But let's look forward to doing the things we enjoy and get up to at St Alban's, worship, lunches, social events, gathering after Mass for tea and coffee. I believe we will get back to these events and I have not only missed chatting to you all but also sharing cake! We have still achieved so much this year. Thanks to our hard-working volunteers the Food Pantry has continued, people have dropped off shopping, phoned others, spoken over Zoom and provided pastoral care.

The ministerial team, servers, readers, choir members, musicians and lay workers have all had to adapt to new ways of working and I believe they have done an excellent job. I have even done a few doorstep blessings much to the amusement of people passing by, but what an opportunity to evangelise. Well worth it despite having to shout above the traffic!

We have had time to be more Christ-like and have learnt to live differently in the light of Christ. It has been a joy to minister to you all during this pandemic and to keep services going despite the restrictions. By reaching out to the lonely and those who feel anxious about the future and continuing to worship we have shown that we will not be beaten at St Alban's.

Fr Graham and I have had to become movie makers, film editors, recording artists and have got quite used to working before cameras, although presiding at the Mass is much better done in front of people rather than to a camera only. I don't think we will be in line for any Oscars or have our handprints placed on the Boulevard of Fame in Hollywood, so we may have to settle for placing them in the concrete around the church. Fame at last!!!

Whilst we may have been separated, I have continued to hold you all in prayer.

I am entering the last year of my curacy and have an interview this year, but I am hopeful and prayerful that I will be allowed to stay with my family at St Alban's and continue to minister to you all for many years to come (if that's okay with you).

*Love and prayers, Mtr Linda Gillard, Assistant Curate*

## Electoral Roll Report

In 2020 there were 59 names on the Electoral Roll, of whom 29 reside within the parish and 30 outside. There were no changes during the year. The roll currently stands at 59 of whom 29 reside in the parish and 30 outside.

*Joan Woodhead, Electoral Roll Secretary*



## St Alban's Church, Hull

### Trustee Report - Treasurer Accounts 31/12/2020

**Introduction:** This report has been prepared by the Treasurer on behalf of the Trustees - the PCC of St Alban the Martyr Church, Hull.

Listed are the key financial statistics and comments on significant movements or occurrences that have affected the accounts during 2020, together with comments on the expected outcome for 2021. This report should be read in conjunction with the Annual Accounts 31 December 2020 and the associated documents including the 2021 Reserves Policy and the 2021 Budget. Together these form the basis for the accounts to be presented to the annual meeting.

The figures within this main report relate to the general funds only - a separate section below details the restricted funds balances

#### Summary : financial

Opening balance 01 January 2020	£97,341
Total income for the year	£52,264
Total expenditure for the year	£45,754
Closing balance 31 December 2020	£103,851

#### Summary : documents

The full set of accounts has been prepared on a Receipts and Payments basis and consists of an Independent Examiner's Report on Page 11, Financial Statements on Page 12, Statements of Assets and Liabilities on Page 13 and some additional Further Analysis on Page 14.

In addition to the Accounts the trustees must also present a Reserves Policy and a Budget for the coming year. These are both attached and both documents form part of the Accounts.

**Commentary:** 2020 will undoubtedly be remembered first and foremost by the coronavirus pandemic that has struck a lasting blow to many people's lives. Nothing we had planned anticipated this pandemic and for most of the year we all found ourselves re-acting to events outside our control.

Unsurprisingly, that has been reflected in our church life and the story the accounts tell us mirrors some of that life - not all of which resulted in a bad outcome.

**Receipts:** During the course of the year we saw a massive drop in hall user activities and the associated rental income. None of the regular groups were able to meet since March 2020 and neither could we allow occasional hire groups. The end result was we have dropped £7000 from the lack of hall rental income (total received £2,383 against £9,277 last year).

On the plus side, we gained substantially more gift-aid tax back than in 2019, with an incredible £18,000+ received from givings and donations that were gift-aided. That total means we are now fully up-to-date with gift aid claims. It should be borne in mind from this year onwards that future gift-aid receipts will only reflect amounts given in any one year : so they will be naturally lower.

The most remarkable figure in the Accounts must be that of personal giving from our congregation. Despite the weeks - indeed months - when we could not attend services in person, many, many people continued to set aside their offerings and bring them whenever we have been open for worship. Similarly, those who make their offerings by bank standing order have generously maintained these payments throughout the various lockdowns.

The result being that - although the weekly collection plate is lower (£4,200+ compared to £7,800+) - we have, by and large, received slightly more in offerings this year (£22,000+) as we did in 2019 (£21,700+).

Thank you to our most generous congregation.

Sadly - but with thanks and prayers - we received a £1000 legacy payment in June 2020. Our last main income source is through fund-raising and social activities - both of which were severely curtailed but which still managed to raise £1,298 - the majority of which thanks to the lottery bonus ball receipts.

Overall, our income in 2020 was a remarkable £52,264.

**Payments:** In 2019 the PCC mandated that we achieve a balanced budget by the end of 2020 and in order to reach that aim we would make a reduced Freewill Offer to the Diocese of £21,000. This has been paid over as at 31 December.

Ministry costs (expenses and contribution to the vicarage costs) have reduced (£2,574 + £1,386) in total compared to last year, reflecting the effects the pandemic has had on clergy activities - not all of which is to be regretted since much time and energy has been saved from not having to make trips to York to attend meetings The new norm now being Zoom.

Aside from a reduced Freewill Offer, the main area where costs were significantly different is in general church maintenance - thanks to the repairs to the heating (£22,000+) in 2019 the church building has needed very little by way of repairs and generally we have been glad to spend smaller sums on maintenance (£1,163).

As with many household bills, costs for insurance and energy have not really fallen despite lack of use of the buildings - indeed, again as with I suspect, many households, they have in fact increased (albeit for us only by a small amount).

Rather disappointingly, compared to our aspirations for 2020, we have not had the opportunity to engage in enhanced mission and outreach activities outside the provision of the weekly Pantry, so those designated costs (at £1,807) are similar to last year.

We spent a total of £45,754 in 2020 - compared to the previous year that represents a net reduction of spending by some -£32,500.

**Ending balance:** Looking at our total general income and spending for the year, we can see we have increased our year-end balance from £97,341 to £103,851 - a total increase on the year of £6,500+

## Budget 2021

The budget for 2021 has been adjusted with the final year-end figures and the expectations on income as the pandemic continues to restrict the whole country in the early part of 2021 and potentially into the summer months.

Although it may be pessimistic in outlook, income is almost certainly going to be less in 2021 than it was in 2020 - we have no windfall from gift-aid tax-back, we have little prospect of significant hall rental increases and our fund-raising capacity is also curtailed.

Costs, on the other hand, are not likely to fall very much, so the expectation is that we will see only a small increase in our overall spending.

It was an intention of the PCC to remit any extra balance at the end of 2020 to the Diocese up to the level of the previous highest Freewill Offer. In essence that would be the whole surplus and would mean the effective balance for the accounts would be £97,341.

The actual decision was that we remit approximately half the surplus (£4,000)

If we were again set a target of a balanced budget then we would have needed to reduce the Freewill Offer by some -£12,000.

Rather than do that, given our higher year-end balance, and acknowledging that the Diocese has seen a substantial drop in income for 2020, PCC agreed to maintain our freewill offer for 2021 at the same level as last year (£21,000)

*In February 2021 we paid the Diocese the whole of the £21,000 offer plus the surplus of £4,000.*

## Restricted Funds

You will see from the Annual Accounts (Page 3) that the PCC has substantially reduced the number of 'restricted' funds.

At the beginning of 2020 we had £858 held in restricted funds and at the end of the year we have a balance of £601.

The majority of restricted funds are transitional - they are generally for specific in-year projects or collections (such as USPG/Children's Society etc.) and income received is aimed to be paid over as soon as possible to the beneficiary.

A previous longer term transitional fund - Traidcraft Fund - has been wound down with the profit from sales (£213) being absorbed into general funds.

This leaves two static restricted funds - Choir and Music Fund (£108) and Church Hall Project Fund (£493) which carry a balance forward.

Unlike in times past, the PCC does not generally ask for, nor seek, donations that are restricted by the donor. Such restrictions mean those funds can only be used for the intended purpose and if that purpose does not come to fruition we can find ourselves sitting on a pool of money which cannot be used for other projects or purposes.

We would always try to follow the wishes and intentions for anyone generous enough to offer the church funds however we would always ask that the donor confidently places their gift under the management of the PCC to use as best they can determine in maintaining the work and worship of St Alban's.

## Reserves Policy

St Alban's is a medium size church in a rural area of Hull City and has an annual income of around £55,000. The past few years have seen expenditure exceed income and reduce overall balances. However in 2020 it is expected that the budget will result in an account balance.

The church building is in generally good repair and whilst there is regular income from hall lets of about £9,000 a year the state of the parish hall will need substantial repairs and upgrading within 4-5 years.

The church has an opening balance in 2020 of just over £97,000.

The PCC have previously had a reserves policy of two/three months running costs (£5,000) together with a further £5,000 set aside each year for church building maintenance costs. During 2019 the 'set-aside' was fully used for repairs to the church heating.

The PCC discussed the following factors in arriving at their reserves policy:

- Money should only be kept in reserve for specific reasons - whilst the Bible clearly indicates that we should not hoard it is also clear that sensible planning for known events and responsibly for others is important.
- The PCCs main concern at present is the potential building works to address the parish hall issues which could potentially use all of the reserves.
- It was agreed to allocate £50k of the reserves to the building works and raise funds and/or seek grants for the rest. It was also agreed that an annual amount of £5k should be added to the reserves from next year to cover future building costs.
- There was concern about the reliance on the church hall income and a feeling that two months income should be kept in the reserves in case the hall tenants got into financial difficulties (£3k).
- It was felt appropriate to keep two months general running costs in reserve (£5k)
- The balance should be available to pursue the parish mission and ministry aims and consideration is being given to funding a youth and community worker in partnership with the Diocese.

### Policy

It is the policy of this church to keep two months running costs and two months hall income in reserve to cover unforeseen emergencies (£8K).

In view of the state of the hall building and mindful of the need to maintain the church building, the PCC will set aside £50K for the hall and £5k for the church with a further £5K added each year to cover any work due at Quinquennial Inspections (total reserves 2020 = £63K).

This policy will be reviewed in twelve months time.

*Jim Hickey, PCC Treasurer, February 2021*



## Independent Examiner's Report to the members/trustees of St Alban the Martyr, Kingston upon Hull, Parochial Church Council.

This is my report on the accounts for the Year ended 31st December 2020 which are set out on pages 12 to 14.

### Respective responsibilities of the Trustees and Independent Examiner

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts.

They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

### Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

### Independent Examiner's Statement

In connection with my examination, no matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with s.130 of the 2011 Act; or
  - to prepare accounts which accord with these accounting records have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mrs Vicki Garner (Business Manager)  
17 Cedar Avenue  
Cottingham  
HU16 4AL

## Financial Statements for the Year Ended 31 December 2020

### Receipts and Payments Accounts

	Page 4 note	Unrestricted Funds	Unrestricted Designated Fund	Restricted Funds	Total 2020	Total 2019
		£	£	£	£	£
<b>Receipts</b>						
<b>Voluntary Receipts</b>						
Planned giving	4a	22,021	-	-	22,021	21,723
Collections at services		4,307	-	-	4,307	7,858
All other giving/donations		2,722	-	540	3,262	7,271
Tax back from Gift Aid		18,080	-	-	18,080	14,521
		<b>47,130</b>	<b>-</b>	<b>540</b>	<b>47,669</b>	<b>51,373</b>
Legacies		1,000	-	-	1,000	500
Activities for generating funds	4b	1,298	-	-	1,298	4,554
NS&I Account interest		454	-	-	454	585
Church Activities	4c	0	-	-	0	821
Parish Hall rental income		2,383	-	-	2,383	9,277
		<b>52,264</b>	<b>-</b>	<b>540</b>	<b>52,804</b>	<b>67,110</b>
<b>Payments</b>						
<b>Church activities</b>						
Freewill Offering		21,000	-	-	21,000	29,364
Clergy and staff expenses		4,624	-	-	4,624	5,068
Church running expenses	4d	14,773	-	-	14,773	37,282
Hall running expenses	4e	3,154	-	94	3,248	4,376
Mission giving and donations		-	-	490	490	1,729
		<b>43,551</b>	<b>0</b>	<b>584</b>	<b>44,135</b>	<b>77,819</b>
Cost of generating funds	4f	20	-	213	233	186
Parish Mission/Outreach/Ministry	4g	-	1,807	0	1,807	6,325
Miscellaneous costs	4h	376	-	-	376	526
		<b>43,947</b>	<b>1,807</b>	<b>797</b>	<b>46,551</b>	<b>84,856</b>
Excess of receipts over payments		8,317	(1,807)	(257)	6,253	(17,746)
Transfers between funds		213	-	(213)	-	-
		<b>8,530</b>	<b>(1,807)</b>	<b>(470)</b>	<b>6,253</b>	<b>(17,746)</b>
Cash at bank / in hand 01 January		1,085	96,256	858	98,199	115,945
Cash at bank / in hand 31 December		<b>9,615</b>	<b>94,449</b>	<b>388</b>	<b>104,452</b>	<b>98,199</b>

### Funds

Unrestricted Funds - are the monies received by the PCC without any restriction placed on them by the donor - nor raised by the PCC for a specified purpose(s). They can then be spent on the PCC for any approved reason.

Unrestricted Designated Funds - are likewise unrestricted funds held by the PCC but monies which have been 'set aside' (designated) by PCC with an intention to fund a specific purpose rather than simply be used for general day-to-day spending. They are not restricted to that purpose and can be re-assigned for other purposes as determined from time to time.

Restricted Funds - are monies raised by PCC or given to PCC for specified purpose(s) and which can only be used for that purpose(s).

## Statement of Assets and Liabilities

	Notes	Unrestricted Funds	Unrestricted Designated Fund	Restricted Funds	Total 2020	Total 2019
		£	£	£	£	£
<b>Cash Fund</b>						
HSBC bank current account		39,747	-	-	39,747	30,560
TSB deposit account		326	-	-	326	326
NS&I Savings account		62,865	-	601	63,466	63,012
Cash in hand		914	-	-	914	4,301
		<b>103,851</b>	<b>-</b>	<b>601</b>	<b>104,452</b>	<b>98,199</b>
<b>Other Monetary Assets</b>						
Income tax recoverable		3,300	-	250	3,550	6,750
Sanctuary consumables	2	1,975	-	-	1,975	1,850
HMRC income tax refund	3	-	-	-	0	245
		<b>5,275</b>	<b>-</b>	<b>250</b>	<b>5,525</b>	<b>8,845</b>
<b>Liabilities</b>						
Creditors due in one month		4,150	-	-	4,150	5,850

### Notes

- The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis. Prior to the 2018 accounts we used the Accruals format - which temporarily made comparison with year on year figures confusing. That has now been resolved as this year the accounts are in the same R&P format as last year so comparisons are accurate.
- Sanctuary consumable stock is quite a bit higher this year - reflecting the lack of services undertaken so replacement stock has not been needed at such high levels.
- The significant loss of hall rental is wholly attributable to the coronavirus lockdown and the lack of users able to hold non-essential events.
- Income has been very well supported by the congregation whilst costs have fallen.
- The movements in restricted funds during the year were :

	B/fwd	Receipts	Payments	Transfers	C/Fwd
Childrens Society	nil	199	-199	-	0
Church Future Fund	nil	nil	nil	-	0
Traidcraft Account	213	nil	nil	(213)	0
Miscellaneous Gift Fund	nil	nil	nil	-	0
Choir and Music Fund	108	nil	nil	-	108
Walsingham 2018/19	5	nil	nil	-	0
Church Hall Project	537	nil	-94	-	443
Macmillan Coffee morning	nil	nil	nil	-	0
Womens Refuge	nil	50	nil	-	50
Water Aid	nil	291	-291	-	0
	<b>858</b>	<b>540</b>	<b>-584</b>	<b>-213</b>	<b>601</b>

## Further Analysis of Receipts and Payments

	Unrestricted Funds	Unrestricted Designated Fund	Restricted Funds	Total 2020	Total 2019
	£	£	£	£	£
<b>Receipts</b>					
4a) <b>Planned giving</b>					
Weekly envelopes	8,381	-	-	8,381	9,533
Monthly standing orders	13,640	-	-	13,640	12,190
	<b>22,021</b>	<b>-</b>	<b>-</b>	<b>22,021</b>	<b>21,723</b>
4b) <b>Activities for generating funds</b>					
Weekly bonus ball	779	-	-	779	1,498
Social Committee events	519	-	-	519	2,147
Christmas fayre and draw	0	-	-	0	908
	<b>1,298</b>	<b>-</b>	<b>-</b>	<b>1,298</b>	<b>4,553</b>
4c) <b>Church Activities</b>					
Fees for weddings/funerals	0	-	-	0	821
<b>Payments</b>					
4d) <b>Church running expenses</b>					
Services (candles/host/wine/books)	955	-	-	955	2,054
Stationery and Photocopying	1,849	-	-	1,849	1,361
Subscriptions/Book-keeping	164	-	-	164	75
Vicarage costs (alarm/water rates)	1,386	-	-	1,386	1,272
Church Insurance (includes Hall)	4,129	-	-	4,129	4,167
Church Heat /Light /Water	5,126	-	-	5,126	5,059
Church Repairs/Renewals/Cleaning	1,163	-	-	1,163	23,295
	<b>14,773</b>	<b>-</b>	<b>-</b>	<b>14,773</b>	<b>37,283</b>
4e) <b>Hall running expenses</b>					
Hall Heat /Light	2,952	-	-	2,952	3,907
Hall Repairs/Renewals/Cleaning	202	-	-	202	469
	<b>3,154</b>	<b>-</b>	<b>-</b>	<b>3,154</b>	<b>4,376</b>
4f) <b>Cost of generating funds</b>					
Fundraising costs (raffletickets etc)	20	-	-	20	124
Traidcraft stock costs	0	-	-	0	62
	<b>20</b>	<b>-</b>	<b>0</b>	<b>20</b>	<b>186</b>
4g) <b>Parish Mission/Outreach/Ministry</b>					
Tuesday mission support	-	-	-	0	74
LYCIG Conference	-	-	-	0	25
Walsingham pilgrimage	-	-	-	0	4911
Grants	-	-	-	0	1,194
	<b>-</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6,204</b>
4h) <b>Miscellaneous costs</b>					
COVID sanitation costs	155	-	-	155	-
Sanctuary renewals/replacements	221	-	-	221	230
Flowers/Easter eggs etc	-	-	-	0	72
	<b>376</b>	<b>0</b>	<b>0</b>	<b>376</b>	<b>525</b>

## Churchwardens Report for 2020:

We are not aware of any damage being caused to the church or its contents during the past year. General maintenance of buildings and planted areas has been performed. The heating system has continued to work well, albeit for considerably less time than in a normal year due to the lockdowns.

The first lockdown started in March. In June the church was opened for private prayer on Sunday mornings (with a banner on the West Door) until it was possible to resume congregational worship in July.

Government and Diocese regulations and advice have been followed and implemented throughout the pandemic.

Small pots of daffodils were distributed to doorsteps on Mothering Sunday and chocolate eggs on Easter Day.

November saw the start of the second lockdown, which was lifted in time for the celebration of Christmas. 'Midnight Mass' and Christmas Day Mass were made possible by the use of a disinfectant fogging machine in the church.

Our thanks go to Fr Graham: throughout this difficult period services were 'broadcast' online, from the vicarage initially, then from within the church.

The church architect undertook the Quinquennial (five-yearly) Inspection of the church building in April. The summary statement is that the building is "in generally good condition". Only one 'urgent' item was reported - the hoppers were duly cleared of leaves (again)! Repairs to brickwork, especially the upper tower, and re-fixing of slipped tiles have been discussed with several companies but restrictions caused delay. Many other points noted are general maintenance issues and were dealt with in-house.

Required periodic inspections were carried out by the appropriate bodies:

- Fire Extinguishers (March)
- Lightning Conductors (June)
- Combustion Process Assessment of Boilers (June)
- Boiler System Installation check (July)

The absence of vehicles due to school closure and a warm April allowed the undisturbed remarking of the north car park.

Due to the regulations imposed from mid-March it has not been possible to host any concerts or drama in the church. However, a successful outdoor performance was given by Badapple Theatre in September.

Our thanks to all who have contributed to the running of the church in the past year.

*Churchwardens: Ian Franklin and Jim Weller*

## Deanery Synod Report 2020

Apart from the first meeting at the beginning of the year no other meetings were attended. Such meetings as were held were online and I must confess that I did not attend these as the codes were not sent and I am not sure that they even took place! Jean Fenwick, the Secretary, keeps in contact online and sends out the prayer diary regularly (if anyone would like a copy please contact me).

Geraldine resigned last year and as far as I am aware has not been replaced so a further representative is required.

If interested, please have a word with me or Fr Graham.

*Graham Nettleton, Parish Representative to Deanery Synod*

## Secretary's Report to the Annual Parochial Church Meeting 2020

Unsurprisingly, 2020 was a very unusual year and the PCC met in person only twice, once in February and then in September. The Archbishops closed all churches and Government regulations curtailed our activity. Most decisions were necessarily taken by the Standing Committee, with email used to consult both them and the wider PCC.

The February meeting approved the accounts, but concentrated on planning and aspirations. The September meeting noted that these will have to be revisited once the pandemic is in abeyance. Our online services had been appreciated by both regular communicants and others and the risk assessments and measures carried out by Ian had allowed safe reopening for Sunday services when permitted in June.

Thank you to Fr Graham and all who have assisted the smooth running of St Alban's during the past year.

*Elizabeth Franklin, PCC Secretary*

## Social Committee Report:

Of the full programme of 13 events planned for the year, only the Pancake Party in February was able to go ahead. This was very successful and our thanks go to the Scouts for letting us use their Hut.

As a replacement for 'Elephant Rock', on a sunny Sunday afternoon in September we were a pilot venue and enjoyed an outdoor performance of 'Suffer Fools Gladly' by Badapple Theatre. This was written by one of the two actors involved who we remembered from the Christmas production of the previous year. Our thanks to Ian for organising this.

*Sally Hill, Social Committee Convenor*

## St Albans Drop-In

We started the year with 20 to 30 regular visitors to the Drop-In, at least half of whom were new to St Albans. Sometimes we had three mothers with young children and quite a few joining in with Pauline's craft work each week. We made pancakes on Shrove Tuesday. Most visitors took advantage of being able to shop at the Pantry. Lockdown ended all such visits.

## St Albans Pantry

At the start of 2020 and into March, Pantry membership was building up to about 70. The first day of lockdown was a Tuesday and we were not able to open that day because we had to get Police permission to proceed. We received the go-ahead late Tuesday and early Wednesday and opened on the Thursday of that week with over 25 attending just by reading our A-board outside.

We have managed to open every Tuesday since then and we now have approaching 180 members, over 50 of whom attend every week. Our twin aims are to help those in need and to try to avoid food waste. The food is "bought" by the trayful from FareShare and more recently quite large volumes have been collected from DEFRA. To cope with quantities we purchased a second chest freezer from the Mission Fund. To satisfy COVID rules and to protect everybody we developed a socially distanced queuing system both in the hall and outside. We have had to prepare suitable policies and procedures and to demonstrate that we follow the rules. There have been two visits by the police to ensure that we comply.

Geraldine and Tony have been joined by Vanessa which makes our service much more efficient.

Since just before Easter last year we have been offering 10 items for £1 and in addition we give up to 10 more free items which usually include lots of fresh fruit and veg.

During the year we have quite often received gifts of carrier bags of food from local residents and large donations from local schools following Harvest Festival and Christmas.

*Tony Mould, Drop-in and Pantry Organiser*

## Church Hall Report

It has been a quiet year in the church hall. Due to the Covid 19 pandemic, in March all social activities were cancelled by the government in its attempt to control and deal with the virus. The only event that was allowed to continue was the Pantry, which was and still is considered to be a vital service for the community. Thanks to the team of volunteers who kept this service going safely under the Covid restrictions.

Many thanks to Tony Mould, Elizabeth Franklin and Judith Appleby for your efforts keeping the hall clean during the start of the year before closure: these were greatly appreciated; however, if anyone feels that they could help with this task in the future they would be welcomed (the more volunteers the less frequently the task has to be done).

A very short report but we hope to reopen sometime in 2021.

*Tony Bishop, Church Hall Bookings Secretary*

## St Alban's Rainbows, Brownies and Guides

This year has seen very few face to face meetings within our units, due to the Covid-19 pandemic.

Until March 2020 the girls enjoyed participating in many team building activities. Sadly, from the end of March our leaders were unable to offer any virtual meetings for our girls due to work commitments in key worker roles, which they all kept going under difficult times. We did keep in touch via email or text messages and are very thankful for the support of our families in understanding the difficulties around virtual meetings as well as the girls finding managing the difficulties in virtual schooling very hard.

We did look into the policies and procedures distributed by Girlguiding UK, organizing our Risk Assessments to enable us to meet again in September 2020. These were sent off to East Yorkshire County who agreed that we could meet again face to face but we were unable to due to entering into lockdown once again as well as feeling that the Covid-19 figures for Hull were still too high. We are currently reviewing our documents to enable us to meet again in 2021.

We are currently looking for some new adult leaders to support our units as this year has seen a number of our leaders leave the movement due to family commitments and some of our student volunteers moving back home or to pastures new with their jos. We would like to thank Trisha (Rainbows), Jenny and Gillian (Monday Brownies) and Jocelyn (Thursday Brownies/Guides) for their time with us at St Albans and everything they have done for our units. This year has also seen Jackie (Monday Brownies) telling us she is taking a step back and taking on occasional unit helper role when we are able to meet again.

I would like to thank the leadership team within our units for their continued commitment to the girls here at St Albans and keeping in touch with them through this difficult year. Also for ensuring that they are fully up to date with safeguarding training and new policies, procedures and Risk Assessments needing to be implemented as soon as we are able to meet again so that we are Covid-19 safe.

Yours in Guiding,

*Melanie Bishop, Guide Leader and Assistant Brownie Leader  
District Commissioner for Ferens*

## St Albans (North Hull) Scout Group 2020

Our three sections only managed to meet 9 times before word reached us on Monday 16<sup>th</sup> March that all meetings should be suspended until further notice. One week later the country was plunged into lockdown and everything came to a standstill and we have still been unable to resume any form of normal meetings.

### Beaver Colony

2019 finished on a high note with a very noisy but very enjoyable Christmas party for our youngest members. The cold New Year saw them enjoying lots of fun games and they also practiced several craft activities. This then led on to them preparing for Mother's Day which involved them in their last 3 weeks of meetings making their own Mother's Day Cards to take home as well as making some hats that contained ingredients to make 'cookies' with their mums and grandmas.

Lynn has kept in touch with all the youngsters via their parents during the lockdown and whilst some are now 'grown up' and should have moved on to the Cubs during the year, she is hoping for a reasonable return of numbers when they meet again.

### Cub Pack

The Cubs worked towards various badges and challenge awards which included the 'Communicators' badge when they made up a newsletter on fictional events and reported it back to the other Cubs. They were to try and establish pen pals from other units but only got as far as writing letters about themselves which they were unable to send. They also took instructions from a leader of a different section and demonstrated that they could follow them and they played a game similar to Chinese whispers: they were given a message which they had to remember and answer a question later. Finally, they made their own semaphore flags and had to relay messages across the scout hut.

Challenge badges included 'Our Skills' for which they completed two problem-solving activities. One was to protect an egg being dropped from the loft hatch and stop it breaking. The second was to build a bridge spanning a 2 foot gap using paper and masking tape; the one that could take the most weight would win. However, time overtook us and they have yet to complete this badge.

Ben Mould, a leader, came in with his extensive collection of Lego and the cubs had to see which group could build the best structure as a team. Ben judged the structures. The final evening (16<sup>th</sup> March) the Cubs were working on the 'Our Faith' badge and had a tour around St Albans with Fr Graham. They thoroughly enjoyed the evening, dressing up and ringing the bell, so a very big thank you to Fr Graham for giving up his Monday night off.

### Scouts/Explorers:

The Scouts had one meeting less than the Beavers and Cubs, the last being Friday 13<sup>th</sup> March (unlucky for some).

Traditionally, in the dark early weeks of the year the Troop go through the three main topics that lead on to the great outdoors: mapping, knotting and first aid. They had got through the first two but as with other sections, ran out of time to complete the first aid. Some badge work was set for the youngsters to do during lockdown and it is very much hoped that this will be returned when meetings can resume.

Plans had been made for the start of the camping season, which usually begins with an indoor weekend at Melton campsite in April and ends with summer camp during the first week of the school summer holidays. Unfortunately, none of this was possible and it is still unclear as to how much camping will be permitted in 2021.

### Leaders & Executive Committee:

Despite lockdown our leaders have not been idle over the past year. The Scout HQ had to be regularly aired, cleaned and maintained whilst always following Government guidelines for Registered Charities. Leader training has also had to continue, albeit online, and now every leader is fully up to date with all mandatory requirements. That is apart from some requiring the emergency first aid training that has to be renewed every 3 years with a half day course that involves physical contact and has been impossible to arrange. In addition, three of our younger leaders (Adam Mould, Aaron Brooks and Adam Schofield) managed to complete their 'Wood' badges during 2020 making them fully qualified, so well done to each of them. Presentation of the awards has yet to take place for obvious reasons, and we are still awaiting presentation of Aaron's Queen's Scout Award which was finished in late 2019.

Our Executive Committee has not meet since the last meeting held on 29<sup>th</sup> January 2020. Fortunately there has been little business to discuss. However, due to the fact that the Group is an independent Registered Charity in its own right an on-line type of discussion had to be held in the late summer just to approve the annual accounts.

### Looking Forward:

2020 was definitely a bad year for St Alban's Scout Group in that all of the exciting, interesting outdoor activities had to be cancelled. Things are looking much more positive for 2021 and we are making tentative steps for a gradual return. Plans are in hand for an outdoor 'Group Get Together' on 25<sup>th</sup> April. We are hoping to still have our annual Group weekend camp and family barbecue and if possible an abridged version of the Scout Summer Camp but these are entirely dependent on the Government's 'Roadmap' reaching its target date of 21<sup>st</sup> June. We hope and pray that they will!

*Paul Mould, Group Leader*

# Parochial Church Council Members 2020

## Vicar

Fr Graham Thornalley

## Curate

Mtr Linda Gillard

## Churchwardens

Dr Ian Franklin  
Mr Jim Weller

## Deanery Synod Representative

Mr Graham Nettleton  
Vacancy

## Ordinary Elected Members

Mr Tony Bishop (2019)  
Mrs Wendy Bishop (Safeguarding Representative) (2020)  
Mrs Elizabeth Franklin (Secretary) (2018)  
Mr Jim Hickey (Treasurer) (2020)  
Mrs Sally Hill (2019)  
Mr Andrew Mould (Gift Aid Secretary) (2019)  
Mr Anthony Mould (2020)  
Mrs Vanessa Rose (2020)

*Numbers in brackets indicate year of election to the PCC.  
Normal term is 3 years.*

